



## PayClix Customization Form

<b>Section A. Custom Names</b>						
<b>Business/Merchant Name:</b>						
<b>Payer is called:</b> (choose one)		<i>Tenant</i>	<i>Customer</i>	<i>Client</i>	<i>Donor</i>	<i>Other:</i>
<b>Payee is called:</b> (choose one)		<i>PMC</i>	<i>Merchant</i>	<i>Owner</i>	<i>Organization</i>	<i>Other:</i>
<b>Section B. Payment Acceptance and Notification</b>						
<i>Manually Accept or Reject each payment</i>			<i>Automatically accept and process each payment</i>			
<b>Send Payee an email whenever a payment is submitted:</b>		<b>Yes</b>	<b>No</b>			
If <b>Yes</b> : email address:						
<b>Section C. Scheduled and Recurring Payments</b>						
<b>Allow Payers to Schedule Future Payments:</b>		<b>Yes</b>	<b>No</b>	<i>NOTE: All Scheduled Payment proposals must be approved by the Merchant before they take effect</i>		
<b>Allow Payers to Enroll in Automatic Recurring Payment plans:</b>		<b>Yes</b>	<b>No</b>			
If <b>Yes</b> : Frequency - select any or all						
<i>Weekly</i>		<i>Bi-weekly</i>		<i>Monthly</i>		
<i>NOTE: All Automatic Payment plans must be approved by the Merchant before they take effect</i>						
<b>Section D. Shopping Cart</b>						
<b>Enable Shopping Cart option to accept multiple payment items in a single payment transaction:</b>				<b>Yes</b>	<b>No</b>	
<i>You can create multiple shopping carts on a payment page and define multiple payment items in each cart when Shopping Cart is Yes</i>						
<b>Section E. Custom Data Fields</b>						
<p><b>PayClix</b> allows you to define up to 4 Custom Data Fields. The Data Field Name and Description can be modified at any time.          The 'Amount to be Paid' field for non-Shopping Cart payments is always displayed after all Custom Data Fields and is NOT counted as a custom field</p>						
<b>Custom Data Field 1 - see attached PayClix Demo screen example</b>						
<b>Field Name:</b>	Parking Tag Number	<b>Required Field:</b>	Yes No	<b>Include on Printed Reports:</b>	Yes No	<b>Maximum # of Characters/Digits:</b> 9
<b>Field Description:</b>	Number in top right corner of tag starting with SP					
<i>Note: The Field Description format for Radio buttons, a Drop Down List and a Shopping Cart is identical.</i>						
<b>Field Type:</b>	<i>Text</i>	<i>Radio</i>	<i>Numeric Only</i>	<i>Drop Down List</i>	<i>Shopping Cart -----&gt; If Shopping Cart, # of items to be displayed</i>	
<i>Note: Number of payment items displayed in Shopping Cart should approximate the number of items available for payment</i>						
<b>Custom Data Field 2</b>						
<b>Field Name:</b>	Parking Tag Color	<b>Required Field:</b>	Yes No	<b>Include on Printed Reports:</b>	Yes No	<b>Maximum # of Characters/Digits:</b> 1
<b>Field Description:</b>	pale Yellow   pale Green   White					
<i>Note: The Field Description format for Radio buttons, a Drop Down List and a Shopping Cart is identical.</i>						
<b>Field Type:</b>	<i>Text</i>	<i>Radio</i>	<i>Numeric Only</i>	<i>Drop Down List</i>	<i>Shopping Cart -----&gt; If Shopping Cart, # of items to be displayed</i>	
<i>Note: Number of payment items displayed in Shopping Cart should approximate the number of items available for payment</i>						
<b>Custom Data Field 3</b>						
<b>Field Name:</b>	Are You Guilty of Parking Illegally?	<b>Required Field:</b>	Yes No	<b>Include on Printed Reports:</b>	Yes No	<b>Maximum # of Characters/Digits:</b>
<b>Field Description:</b>	Yes   No   Maybe					
<i>Note: The Field Description format for Radio buttons, a Drop Down List and a Shopping Cart is identical.</i>						
<b>Field Type:</b>	<i>Text</i>	<i>Radio</i>	<i>Numeric Only</i>	<i>Drop Down List</i>	<i>Shopping Cart -----&gt; If Shopping Cart, # of items to be displayed</i>	
<i>Note: Number of payment items displayed in Shopping Cart should approximate the number of items available for payment</i>						
<b>Custom Data Field 4</b>						
<b>Field Name:</b>		<b>Required Field:</b>	Yes No	<b>Include on Printed Reports:</b>	Yes No	<b>Maximum # of Characters/Digits:</b>
<b>Field Description:</b>						
<i>Note: The Field Description format for Radio buttons, a Drop Down List and a Shopping Cart is identical.</i>						
<b>Field Type:</b>	<i>Text</i>	<i>Radio</i>	<i>Numeric Only</i>	<i>Drop Down List</i>	<i>Shopping Cart -----&gt; If Shopping Cart, # of items to be displayed</i>	
<i>Note: Number of payment items displayed in Shopping Cart should approximate the number of items available for payment</i>						

Online Payment Processing



*Springfield Parking Control thanks you!*

We appreciate your contribution to our annual operating budget!  
All parking tag revenue is dedicated to funding minor league sports in our Town.  
To pay your parking ticket, please enter the information required in the form below.

Springfield Parking Ticket Payment

Email Address:   
 First Name:   
 Last Name:   
 Password:

(If this is your first time using PayClix, enter an account password. If you've been here before, enter your stored password.)  
(If you are a returning PayClix user who wants to check the status of a payment or review their PayClix account please use our [secure login page](#) to access your account.)

Parking Tag Number:  (Number in the top right corner of your tag starting with SP)  
 Vehicle Plate Number:   
 Plate State or Province:   
 Parking Tag Color:

Please select the method of payment.  *Visa cards not accepted.*

Payment Amount: \$

(A convenience fee, as noted below, will be added to your payment)

(please note  denotes required field)

By Submitting This Form You Agree To The Terms And Conditions As Specified In Our User Agreement.

Convenience Fees

eCheck Payment: \$2.49

Credit Card Payment: 3.00% of the transaction plus \$1.00

To reduce our environmental impact and also to manage our operating costs, payment receipts are no longer mailed. Your **PayClix** electronic receipt is the only record issued. Please print a copy for your records.

You can return to **PayClix.com** at any time to view your payment history and print your payment receipt.

To access your account, all you need is your email address and the password you used when you created your **PayClix** account.

This area is created and maintained by the Merchant using a word processor-like interface and can contain text, pictures or links to other websites.

*(The picture and the text were stored in a table for alignment purposes.)*

This area is customized by the Merchant to specify the information required to correctly identify and process online payments.

This area is created and maintained by the Merchant using a word processor like interface.